

HAMILTON CREEK METROPOLITAN DISTRICT

BOARD OF DIRECTORS REGULAR MEETING MINUTES

Tuesday, June 13th, 2023

The Board of Directors held a regular meeting at the Dillon Community Church on Tuesday, June 13th at 12:00 pm. Attending were Directors Bob Bruno, Chip Harris, Wendell Bond and Rhip Worrell. Ruth Carroll joined the meeting via telephone. District staff members present were Administrator Tom Oberheide and Bookkeeper Kelly Baldwin.

1. CALL TO ORDER. The meeting was called to order shortly after 12:00.

2. BOARD MEMBER APPOINTMENTS. The board discussed appointing Bob Bruno and Ruth Carroll to fill the 2 vacant board member seats following the 2023 board member election. Bob and Ruth were appointed to fill the seats by a vote of the board members (RW/WB, 3-0). Bob and Ruth performed their Oaths of Office.

3. ELECTION OF OFFICERS. The Board of Directors approved the following officers (CH/WB, 5-0):

<u>President and Board Chair</u>	Bob Bruno
<u>Vice President</u>	Ruth Carroll
<u>Treasurer</u>	Chip Harris
<u>Secretary</u>	Rhip Worrell
<u>Director</u>	Wendell Bond

4. APPROVAL OF MINUTES. Ruth noted that the draft minutes contained a typo indicating the meeting was called to order at 2:14, not 12:14. With that change, the minutes were approved (RC/WB, 5-0).

5. ADMINISTRATION AND FINANCIAL REPORT.

- a. 2023 financial summary. There was a general discussion on the 2023 income and expenses and accounts receivables reports.
- b. Assessed Property Values. Director Harris asked about the possibility of the district collecting less than the 40 mills that it is authorized to collect. Tom said he would inquire about options with the general counsel for the district.
- c. Bob Pietrzyk report. Bob reported that he has reviewed the financial reports and found no issues of concern.
- d. Crescent Moon Repair Update. Tom said that he was waiting for the construction contract to come from the engineer. The board agreed that an email vote to approve the construction contract once available was appropriate.

- e. Audit Review. Tom said he would send out the draft audit for board members to review once it is provided. Once board members have a chance to review and have they have an opportunity to ask any questions about the draft, Tom can work with the auditor to get it finalized.
 - f. Road sweeping. Tom said he would contact Lindsay Emore to request road sweeping to remove sand and debris from the winter.
6. OPERATIONS UPDATES. The board asked Tom to work with operations staff to schedule a water plant tour for board members and get an update on the stainless-steel flocc rack project for the water plant.
7. ADJOURNMENT. The meeting was adjourned at 1:48 pm.

Respectfully submitted by: Tom Oberheide