

HAMILTON CREEK METROPOLITAN DISTRICT

BOARD OF DIRECTORS REGULAR MEETING MINUTES

Tuesday, November 8th, 2022

The Board of Directors held a regular meeting at the Silverthorne Town Hall on Tuesday, November 8th at 2:00 pm. Attending were Directors Bob Bruno, Wendell Bond, Chip Harris, and Ruth Carroll. Rhip Worrell attended by telephone. District staff members present were Administrator Tom Oberheide, Bookkeeper Kelly Baldwin, and Operator Matt Willitts. Members of the public present was Bob Pietrzyk.

1. CALL TO ORDER. President Bob Bruno called the meeting to order at 2:02 pm after verifying that a quorum was present and notice of the meeting had been properly posted.
2. APPROVAL OF THE SEPTEMBER 8, 2022 MEETING MINUTES. The minutes were approved as presented (CH/WB, 5-0).
3. OPERATIONS REPORT. Matt provided and discussed the following operations report:

Hamilton Creek Metro District WSI Operations and Maintenance Report November 8, 2022

- Hamilton Creek stream flows were last measured on October 18, 2022, at ~59 gpm before freezing over for the season.
- All annual summer maintenance projects have been completed. To name some, a fire hydrant maintenance program, valve exercise program, operating and adjusting as needed both pressure reducing vaults, storage tank inspections and operating both emergencies well sources.
- WSI has sampled HCMD source water for some PFAS chemicals and none have been identified. Further discussion of monitoring for PFAS and CDPHE compliance is needed at the meeting. Currently WSI recommends not taking additional sampling until EPA/CDPHE gives more guidance.
- WSI is coordinating purchasing of the membranes and material and contractor scheduling for the CDPHE approved membrane replacement project. In addition to replacing the membranes we recommend upgrading the pneumatic valve actuators as the original actuators are becoming more expensive with longer lead times. After discussion with Tom, there is enough in the budget for the upgrade. The same contractor that is installing

the membranes will be installing the pneumatic valve actuators.

- Plummer Engineering and WSI have discussed the flocculation replacement project. Currently there are two options that have been proposed to include replacing the existing SCD 80 PVC pipe with stainless steel pipe or the removal of the existing rack and utilization of pre-engineered baffle tank(s). Both options have their own pros and cons. Plummer received one estimate from a stainless-steel fabricator to replace the SCD 80 PVC with stainless steel and the estimate was more expensive than Plummer anticipated. Plummer will be getting a second quote from another fabricator but has not secured this quote. Plummer admittedly did not spend much time on this project last month but anticipate spending more time to this in the coming month.

Bob Bruno asked for clarification on the operations report from September that the items identified during the sanitary survey were corrected, Matt replied that yes, he had included all properties in the potential sampling pool for bact tests, and had also resolved one other item identified during the sanitary survey.

Bob B asked Matt about tank security and where that stands. Matt reminded the board that hatch intrusion alarm has been installed, and that he believed some kind of locking mechanism on the bottom of the ladder cage is still a good idea to consider for the future. Matt said he would also check that there are “NO TRESPASSING” signs posted on the facilities.

4. ADMINISTRATION AND FINANCIAL REPORT.

- a. 2022 YTD financial summary. There was a general discussion on the 2022 income and expenses and accounts receivables reports.
- b. During this discussion, David Greher, general counsel for the District, stopped by to introduce himself and to meet the board of directors. David summarized the status of the 2023 election and clarified term limits and appointments requirements. There was also a general discussion on how David may help the District understand the bankruptcy ruling from the early 1990’s.
- c. The discussion returned to the YTD financials. Bob B had a question about how the Budget versus Actuals report presented the “Net Income” line item, and the board was in general agreement that the report was confusing to understand the net income actual compared to budget amount. Tom said this was a standard quickbooks report format but was open to suggestions to how we could present the information differently in the future. There were no recommendations at that time.
- d. PUBLIC HEARING REGARDING THE 2023 BUDGET. The Board held a public hearing regarding the 2023 budget as presented. There being no members of the public making statements regarding the budget, the public hearing was closed.
- e. 2023 BUDGET RESOLUTION. After review of the 2023 Budget, the board approved the 2023 Budget Resolution and the 2023 Budget (CH,RC, 5-0).
- f. CONSIDERATION OF A RESOLUTION APPOINTING A DESIGNATED

ELECTION OFFICIAL AND AUTHORIZING DESIGNATED ELECTION OFFICIAL TO CANCEL ELECTION. The board reviewed the resolution and approved it (CH/RC, 5-0).

- g. CONSIDERATION OF AN ELECTION RESOLUTION FOR 2023 REGULAR DISTRICT ELECTION. The board reviewed and approved the resolution (CH,WB, 5-0).
- h. DESIGNATION OF ROADS IN HAMILTON CREEK. The board discussed the different methods open to the District to determine which roadways would be considered the responsibility of the District to maintain, and which roadways or driveways would be the responsibility of homeowners. The board is in general agreement that any shared roadway, that is any roadway shared by two or more homes, would be eligible for maintenance by the District. The board directed Tom to follow up with general counsel for recommended next steps such as methods to document which roadways would be maintained by the District, as well as potential easements required where those roadways are on private property, and roadways that have been constructed but not yet approved or accepted by the District.
- i. CRESCENT MOON ROAD REPAIR UPDATE. The board discussed the differences in cost and constructability provided by two alternative methods: Full Depth Reclamation versus Replacement. The board was in general agreement that the cost savings of about \$160,000 was enough to justify the lower cost option of Full Depth Reclamation, even if in 5 to 10 years additional repairs were required to specific sections of Crescent Moon Trail. The board directed Tom to contact the engineer to move forward with bidding documents for the Crescent Moon road repair project.
- j. WATER RIGHTS UPDATE. Tom provided a brief update on the process of water rights filings to amend the decreed location of Well #2. Tom said that the application had been made, and that there were no objections filed in the required time frame. Tom said that the next step was to then file an application for Due Diligence and request that 20 gpm be made absolute.
- k. PROPOSED 2023 MEETING SCHEDULE. The board reviewed the proposed meeting schedule of 12:00 pm at the Dillon Community Church on March 14, June 13, September 12, and November 14, 2023. Ruth said she would make sure that there were room available on those dates. Ruth said the DCC would not charge for room rentals, saving the District some money!

- 5. ADJOURNMENT. The meeting was adjourned at 4:07 pm.

Respectfully submitted by: Tom Oberheide