

HAMILTON CREEK METROPOLITAN DISTRICT

BOARD OF DIRECTORS REGULAR MEETING MINUTES

Tuesday, March 10th, 2020

Attending Board Members:

Bob Bruno

Ruth Carroll

Wendell Bond

Dan O'Brien

John Jones

Others Attending:

Tom Oberheide

Kelly Baldwin

Matt Willitts

The meeting was called to order at 2:02 pm by Bob after verifying that the meeting was properly noticed and that a quorum was present.

APPROVAL OF MINUTES

The minutes from the November 12th regular meeting were approved with correction of a typo on page 1, DO/WB /4-0 (Ruth had not yet arrived).

FINANCIAL REPORTS

There were several details on the financial reports discussed to clean up past expenses and issues. Kelly sent McMahan (auditor) an email regarding several items of old negative balances and notice of banking changes. Kelly and Dan want to write off old, relatively small (less than \$100) on A/P and A/R). Core and Main credit is an error and will be removed. Norton and Smith retainer was discussed. Univar credit was discussed too. Kelly will research account # 215 on balance sheet which should be zero as a liability. Snow removal is over budget, Tom has been in contact with Emore to reduce sanding amounts and stick to the 3-inch trigger to try to keep costs down.

OPERATIONS REPORT

Matt Willitts provided the following operations report:

WSI Operations Report for 3/10/2020 Board Meeting

- T Services and WSI continue to communicate on the TENORM sampling needs of the sludge from the backwash holding. T Services is to order additional sample bottles and WSI will assist in gaining access to the vault lids and assist in sampling.

- Polyfluoroalkyl Substances (PFAS)- is an emerging public health challenge as these chemicals can be found in drinking water. CDPHE has received a grant to allow free sampling of all community water systems. WSI signed HCMD up for the free sampling program.
- CDPHE requires 5-year comprehensive tank inspections to be performed. This requires gaining access to the 200,000-gallon storage tank. Because the tank must remain in service WSI will contract with a dive company who specializes in this work. The work will be completed this summer.
- Membrane filter skid #2 which utilizes the older membrane technology currently has two modules isolated. WSI is waiting for addition pins to isolate the bad membranes and return them to service. The District does have two spare modules from the replacement program completed last year.

ADMINISTRATORS REPORT

2020 Board Member Election. As of the deadline to submit nominations there were not more candidates than open seats. The Board reviewed the “CANCELLATION OF ELECTION AND DECLARATION DEEMING CANDIDATES ELECTED BOARD OF DIRECTORS RESOLUTION” which declares Bob Bruno, Ruth Carroll and Dan O’Brien elected. The resolution was approved (WB/JJ 5-0).

Road Maintenance. Tom summarized the Kumar and Associates report on asphalt and subgrade characteristics throughout Hamilton Creek. This info is required to inform road replacement designs. The Board agreed that the next step is to reach out to engineers for proposals and Tom can move forward with an engineer if the cost is less than \$15,000.

Road Signs. Bob summarized the HOA effort to replace and/or add to road signage to notify that limit visitors to Hamilton Creek is limited to residents and guests of residents only, and that there is no public access to national forest. After a long discussion, Bob said he’d circle back with the HOA to discuss moving forward.

NEW BUSINESS

HCMD Telephone Number. Tom summarized that HCMD and Water Works West had been sharing a phone number, and that WWW no longer wanted to use the number. The result moving forward was that HCMD would have to pay the approximately \$50 a month to keep it active for Hamilton Creek. The Board agreed to keep the number moving forward for Hamilton Creek

Web Site Upgrades. Tom discussed some issues with the existing website and the option to upgrade the website with a state agency that will host the website for free and offers templates to build the site around. The Board was in agreement to move forward with upgrading the website, and authorized T services to move forward for up to \$2,000.

FEMA HAZARD MITIGATION PLANS. Tom summarized Hamilton Creek's involvement in the Hazard Mitigation Plan organized by Summit County and required participation of local governments, and the plan update was nearly complete.

VOLUNTEER ROAD MAINTENANCE. Bob Bob ☺ summarized plans for crack sealing and line painting operations to take place in 2020. Weed spraying operations will also take place this summer.

Meeting was adjourned by Bob.

Respectfully submitted by:

Tom Oberheide